

# Parish Annual Reporting Requirements



## Checklist

Please keep a copy of your return for your parish records

Complete ✓		Document	Method of return	Date to be returned by
	<b>Parish Contact Details</b>	Synod Representatives x 2	Email or post	<b>Friday, 6 March 2020</b>  Please email – <a href="mailto:reception@bendigoanglican.org.au">reception@bendigoanglican.org.au</a> or  Mail - 'Attention: Reception' Registry PO Box 2 BENDIGO VIC 3552
		Supplementary Synod Representatives x 2		
		Synod Representatives declaration x 4		
		Parish Council Secretary		
		Parish Council Treasurer		
		Church Warden x 3		
		Parish Nominators x 3		
		Supplementary Parish Nominators x 3		
		Parish Financial Return & Mission Giving	1. Send back the electronic spreadsheet via email*. 2. Post the signed hard copy with signatures.	
		Audited Parish Annual Financial Statements for 2019	Email or hard copy	
		Statistical Return	1. Send back the electronic document via email*.	

\*We ask your assistance with the Financial and Statistical returns please. If these two files are sent back electronically as well as signed in hard copy we can minimise the time spent entering data & therefore the burden on parishes. Your help is greatly appreciated in this endeavour.